

**Business English
Useful Expression
BIN13**



I`d like you to meet Mr. Williams
How do you do?

1 Presentation

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Williams, the branch manager

Williams : How do you do?

Hiro : Nice to meet you.

Williams : Dough tells us it`s your first trip here.

Hiro : Yes, and I`m a little nervous.

Williams : About being in New York.

Hiro : No, about speaking in English

Williams : Oh, you`re doing great. You`ll get used to it.

Hiro : Hmm... " Get used to it, Get used to it.. " I should remember this phrase and say it over and over again.

Williams : I`m sorry, did you say something?

Hiro : No. but I hope I get used to speaking the English language.

3Focus on Grammar

A. Identify

Should, **ought to** and **had better** are all used before a verb to give advice.

Should and **ought to** are the same: "You **should** get a job" and "You **ought to** get a job" are exactly the same.

Had better is similar but stronger and often used as a warning. Something bad will happen if you don't do what the speaker says is a good idea:

"You **had better** get a job or you will lose your apartment." What is the advice in the sentence(s) below?

1. I should remember this phrase and say it over and over again.

B. Used to *vs* Be used to *vs* Get used to

1. Used to + verb is employed to talk about a situation or events as they were quite a long time ago. Whatever is described is no longer the case.

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Write original sentences using the grammar in this exercise.

1.

2.

3.

4.

5.

modals-advisability

4. Exercise: verb + preposition + *-ing*

This exercise uses these verbs. Select which is the best answer from the drop down list.

1. Ann _____ she was leaving and went out.
2. Come on, _____ us where you went last night - I 'm dying to know.
3. The judge _____ the defense counsel not to ask irrelevant questions.
4. I didn't want to see the film at first, but my friends _____ me to go, and I 'm glad I did.
5. I couldn't understand, so I _____ him to explain.
6. The customs officer _____ me to open my bag.
7. I have always _____ my daughter to practice the piano, but she is too lazy to do so.
8. Bill _____ that we should go to an Indian restaurant for a change.
9. We have _____ them to give us an explanation, but we have not had any reply.

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